



CAISTER-ON-SEA

CAISTER-ON-SEA PARISH COUNCIL
The Council Hall, 1 Yarmouth Road, Caister-On-Sea,
Great Yarmouth, Norfolk, NR30 5DL

Office opening times:
Monday-Thursday 9.30-12.30

Clerk: 07873 756 239 RFO/Burials Clerk: 07751 444 904 Office: 01493 738 474

FULL COUNCIL MEETING – 7 SEPTEMBER 2026

I give notice of a Parish Council meeting and invite parishioners to attend.
The meeting will be held at The Council Hall, 1 Yarmouth Road, Caister, Norfolk, NR30 5DL on
Monday 7 September 2026 at 7.00pm. **Members of the public are welcome to attend.**

K L Barker

Karina Barker

Parish Clerk

1 September 2026

AGENDA

1. **To consider apologies for absence**
2. **Declarations of interest not previously disclosed**
3. **To appoint a Vice Chair of Caister Parish Council**
4. **To approve the minutes of the previous meeting held on 10.8.26**
5. **Public participation**
 - a. The public will have the opportunity to address the Council for 15 minutes. In accordance with Standing Order 3(f), a member of the public shall not speak for more than five minutes.
 - b. To receive reports from Borough and County Councillors and Police.
6. **Financial Matters**
 - a. To approve bank accounts, current balances and income and expenditure for August 2026
 - b. To receive monthly bank reconciliations for August 2026
 - c. To receive spend against budget to date
 - d. To consider quotations for Council's insurance renewal
 - e. To consider quotations for 5 yearly electrical testing for the Council Hall
 - f. To consider quotations for tree work in the Village Cemetery based on the tree survey carried out in 2025
 - g. To consider renewal fee of £450 for website and email services from Parish Online.
 - h. To consider quotation and installation of Shop Caister signage on Parish owned bus shelters on Ormesby Road and Norwich Road.
 - i. To consider quotes for cleaning of Lifeboat Memorial in Village Cemetery
7. **To receive cemetery update**
8. **To receive and comment on planning applications received**

- a. **06/26/0543/D (Land west of Jack Chase Way (Nova Scotia Farm) Caister Great Yarmouth):** Reserved Matters application with full details of appearance, landscaping, layout and scale of development for 433 residential dwellings, with associated infrastructure, drainage basin, open space, and highways works, comprising Phases 2 and 3 of outline planning permission 06/19/0676/O (Development of up to 665 dwellings, local centre, land for primary school, health centre, highways works and open space).
- b. **06/26/0664/HH (6 Edinburgh Close Caister-on-sea NR30 5LU):** Proposed single storey front extension
- c. **06/26/0674/VCF (67 Second Avenue Caister-on-sea NR30 5NW):** Removal / Variation of condition 2 of PP 06/26/0325/H (Construction of single-storey side and rear extensions, and a replacement dormer to front roof slope). To allow for alterations to previously approved front and rear dormers.

9. To receive notes from Safer Neighbourhood Meeting on 25 August 2026 and crime statistics

10. To consider fundraising opportunities for new play equipment.

11. To receive update on Local Walking and Cycling Proposals in Caister – Cllr N Keable

12. Parish Office

- a. To note update and amendment to the front porch project
- b. To consider proposal for new friendship bench and associated costings
- c. To note the vacancy notice expired with no call for election. Council currently hold 3 vacancies available for co-option.
- d. To consider applications under Parish Partnership Bids scheme
- e. Lifeboat Memorial ownership/responsibility
- f. To consider event review for Seaside Summer Trail held on 22 August
- g. To note the declined invitation from the Deputy Leader, Cllr Hunter-Clarke, with attendance offered at the October meeting instead.
- h. To note that the invitation to Cllr Dickerson, Highways Lead, remains unanswered.
- i. To establish responsibility and maintenance schedule for the walkway behind Caister Academy leading to Haven, as well as the route from Haven to Holt Road following the upcoming cessation of the Green Gym Group.

13. Chair update

- a. Social Media
- b. Sensory Garden
- c. Harvest Community Celebration – Scarecrow Trail, Garage Sales & Harvest Festival
- d. Shop Caister

14. Agenda items for the next Full Council meeting

15. To agree dates of next meetings

- a. Finance Committee – 21 September, 7pm

b. Full Council – 5 October, 7pm

16. Closure of meeting