



CAISTER-ON-SEA

CAISTER-ON-SEA PARISH COUNCIL
The Council Hall, 1 Yarmouth Road, Caister-On-Sea,
Great Yarmouth, Norfolk, NR30 5DL

Office opening times:

Monday-Thursday 9.30-12.30

Clerk: 07873 756 239 RFO/Burials Clerk: 07751 444 904 Office: 01493 738 474

FULL COUNCIL MEETING – 2 MARCH 2026

I give notice of a Parish Council meeting and invite Borough/County Councillors and Police representatives to attend.

The meeting will be held at The Council Hall, 1 Yarmouth Road, Caister, Norfolk, NR30 5DL on Monday 2 March 2026 at 6.30pm.

Members of the public are welcome to attend.

K L Barker

Karina Barker

Parish Clerk

24 February 2026

AGENDA

Persimmon Homes will attend the meeting from 6.30pm-7.00pm ahead of the official start of the Council Meeting to offer updates on the progress and next stages of the Mulberry Park development.

1. **To consider apologies for absence**
2. **Declarations of interest not previously disclosed**
3. **To approve the minutes of the previous meeting held on 2.2.26**
4. **Public participation**
 - a. The public will have the opportunity to address the Council for 15 minutes. In accordance with Standing Order 3(f), a member of the public shall not speak for more than five minutes.
 - b. To receive reports from Borough and County Councillors and Police.
5. **Financial Matters**
 - a. To approve bank accounts, current balances and income and expenditure for February 2026
 - b. To receive monthly bank reconciliations - February 2026
 - c. To receive spend against budget to date
 - d. To consider 3 quotes received for replacement of fence and widening of the access at the North (Charles Close) end of the Village Cemetery
 - e. To consider quote of £180 + VAT to address action required from most recent report that an area of the Old Youth Club site (specified in the report) is overgrown with general vegetation and needs cutting down to allow access to the target invasive weeds and enable further effective monitoring and/or treatment.

- f. To consider 3 quotes to carry out asset valuations for insurance and asset register purposes
- g. To consider grant application received from Caister Festival Committee
- h. To consider additional costs required to progress the pre planning application for the Old Youth Club site
- i. To consider expenditure of £133.88 to paint the bus shelter on Ormesby Road (Centurion)

6. To consider all cemetery matters

- a. To receive and sign Exclusive Rights applications.
- b. To receive cemetery update.

7. To receive and comment on planning applications received

- a. **06/26/0081/HH (12 Gedge Road, Caister-on-Sea NR30 5LR):** Part two-storey, part single-storey rear extension; Side extension to create porch.
- b. **06/26/0051/F (16 Seafield Road North, Caister-on-Sea NR30 5LG):** Erection of 1no. 3-bedroom detached chalet bungalow.
- c. **06/26/0052/HH (16 Seafield Road South, Caister-on-Sea NR30 5LF):** Single-storey side/rear extension; Single-storey rear extension; Two-storey front extension and single-storey porch; Demolition of existing outbuilding and garage and erection of detached garage
- d. **06/26/0104/TRE (Tesco, Yarmouth Road (trees within the car park and site perimeter) Caister-on-Sea NR30 5DL):** Works to trees protected by Tree Preservation Order (TPO No.7 1993) (G1, A1 and A2) -
 - Group G1 (Nootka Cypress x47 and Aspen x10) - Crown lift to 5 metres (x47), prune back from street furniture (x4) and prune back from property (x3)
 - T1 (Thorn), T2 (Cherry Plum), T3 (Thorn), T4 (Thorn), T5 (Cherry Plum), T6 (Unknown), T7 (Unknown), T8 (Unknown), T9 (Willow), T10 (Weeping Willow), T11 (Maple), T12 (Common Elder), T14 (Unknown), T19 (Common Elder), T20 (Unknown), T21 (Sycamore), T23 (Crack Willow), T32 (Sycamore), T33 (Elm), T38 (Elm), T39 (Elm), T40 (Elm), T41 (Elm), T42 (Elm), T43 (Elm), T44 (Elm) - Fell all to ground level.
 - T13, T17 (Sycamore) - Re-pollard.
 - T22 (Grey Alder) - Reduce and reshape crown by 1.5m, remove dead and diseased wood.
 - T34, T36, T37 (Nootka Cypress) - Crown lift to 3 metres - over the recycling point only.
 - T53, T54 (Silver Birch) - Crown lift to 2.5 metres.

8. Parish Office

- a. Review of required governance and policies

- b. To review public toilet service maintenance schedule/agreement
- c. To consider formation of a 'Shop Caister' Working Group
- d. Caister Community Connect
- e. Prince of Wales Road bus access
- f. May 2026 election – Polling station request

9. To review and consider co-option application

10. Chair update

- a. Social Media
- b. Beach Road Car Park
- c. Easter Trail
- d. Our High Street and local businesses

In accordance to s1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

11. To consider next steps in ongoing legal matters relating to the Old Youth Club site

12. Agenda items for the next Full Council meeting

13. To agree dates of next meetings

- a. Finance Committee – 16 March 2026, 7pm
- b. Full Council – 30 March 2026, 7pm
- c. Annual Meeting of the Parish / Community Awards – 20 April 6.30pm
- d. Annual Parish Council Meeting – 19 May 7pm

14. Closure of meeting