

CAISTER ON SEA PARISH COUNCIL

29th April 2024

A FINANCE COMMITTEE

meeting was duly
convened and held at The
Council Hall at 1900 hrs.

Present: Councillors R Wilkinson (in the chair)
P Hammond, P Sleet and K Wood
Parish Clerk Mrs E Dyble

103 Apologies for Absence

None

104 Declaration of Interest

Cllr. R Wilkinson declared an interest in Item 8 on the Agenda

105 Minutes of Previous Meeting

The minutes of the previous meeting held on 25th March 2024 were proposed by Cllr. P Hammond, seconded by Cllr. P Sleet, agreed by all members present and signed by the Chair

106 Bank Accounts

Clerk reported that with the resignation of Cllr. R Coe another signatory was required for the Bank Accounts. After discussion it was proposed by Cllr. P Sleet, seconded by Cllr. R Wilkinson and agreed by all members present that Cllr. P Hammond be the additional signatory for Council's Bank Accounts : **Resolved recommend Council agrees this**

107 Public Toilets – Cleaning Maintenance

Clerk reported that communication had been received from Adams Cleaning and Maintenance Services Ltd. informing that unfortunately he misunderstood that he was quoting for two separate locations, Second Avenue and Beach Road Car Park, thought it was only Second Avenue.

A revised quote had been received for cleaning and maintenance of the both toilet blocks for the summer season as follows:-

Adams Cleaning and Maintenance Services Ltd. £50.00 per clean per day

Including materials and toilet rolls

After discussion it was proposed by Cllr. P Sleet, seconded by Cllr. P Hammond and agreed by all members present to contact Adams Cleaning and Maintenance Services to open toilets daily 4th May until 9th September then weekends only until Friday 24th October for the whole week, closing on Sunday 3rd November 2024 : **Resolved recommend Council agrees to accept tender from Adams Cleaning Services as above.**

108 Accounts

Clerk presented copies of the Quarterly Reconciliation and Income & Expenditure reports to 31st March 2024 for approval.

It was proposed by Cllr. P Sleet, seconded by Cllr. P Hammond agreed by all members present that accounts be approved : **recommend Council accepts proposal**

109 Grant Request

A request had been received from Caister Men's Shed for a Grant of £1,000 to help towards the funding of a large work shed, total cost of project £6,891. After discussion It was proposed by Cllr. P Sleet, seconded by Cllr. P Hammond and agreed by all members present to grant £1,000 to Caister Men's Shed for their larger shed :
Resolved recommend Council agrees to grant of £1,000

110 Gov.uk Domain Registrations

Information received from Norfolk Alc that £100 funding is now available for new Gov.uk Domain Registrations and that each Councillor would have their own Gov.uk email address. After discussion it was proposed by Cllr. K Wood, seconded by Cllr. P Sleet and agreed by all members present that Council registers for the Gov.uk email service : **Resolved recommend Council agrees to registration**

111 Date of next meeting

The date of the next meeting is 24th June 2024
: **Noted**

112 Closure of Meeting

The meeting closed at 2000 hrs.

Chair:

Date: