

## CAISTER ON SEA PARISH COUNCIL MEETING

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79 Seafield Road North  
Caister on Sea  
Great Yarmouth  
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26<sup>th</sup> June 2024

Dear Councillor

You are hereby summoned to attend the **PARISH COUNCIL** meeting to be held at the **Council Hall, Yarmouth Road, Caister on MONDAY 1<sup>st</sup> July 2024 at 1900 hrs.**

Yours faithfully

**E DYBLE**  
**Parish Clerk**

### **AGENDA**

- 1** To receive apologies for absence
- 2** To receive any declarations of interest in items on the agenda and any requests for dispensation
- 3** Open forum for Public Participation: an opportunity to hear from members of the public and receive reports from Borough Councillors and Police
- 4** To approve and sign the minutes of the Parish Council meeting held on 3<sup>rd</sup> June 2024
- 5** Receive Finance Committee Minutes held on 24<sup>th</sup> June 2024 and consider recommendations
- 6** Cemetery Matters:  
Signing of Exclusive Right to Burial No. 1521
- 7** Accounts - to approve payment of accounts list  
**Annual Return**
  - Internal Audit Report
  - Agree Annual Governance Statement
  - Adopt Accounting Statement
- 8** Correspondence
- 9** **Cllr. J Jarzembki** – propose the need for more signage around Beach Road Car Park
- 10** **Cllr. K Wood** - i) Sensory Garden update  
ii) Festival update  
iii) Social media June update
- 11** Agenda items for next Parish Council meeting
- 12** To agree date of next meetings:  
Finance Committee – 15<sup>th</sup> July 2024  
Parish Council – 5<sup>th</sup> August 2024
- 13** Closure of meeting