



CAISTER-ON-SEA

CAISTER-ON-SEA PARISH COUNCIL
The Council Hall, 1 Yarmouth Road, Caister-On-Sea,
Great Yarmouth, Norfolk, NR30 5DL
Office opening times:
Monday-Thursday 9.30-12.30
Clerk: 07873 756 239 RFO/Burials Clerk: 07751 444 904 Office: 01493 738 474

FINANCE COMMITTEE MEETING - 17 NOVEMBER 2025

I give notice of a Finance Committee meeting and invite parishioners to attend.
The meeting will be held at The Council Hall, 1 Yarmouth Road, Caister, Norfolk, NR30 5DL
on Monday 17 November 2025 at 7pm.

M. V. O'Keefe

Michele O'Keefe

Responsible Finance Officer and Burials Clerk

11 November 2025

AGENDA

- 1. To consider apologies for absence**
- 2. Declarations of interest not previously disclosed**
- 3. To approve the minutes of the previous meeting held on 22.09.25**
- 4. Income and Expenditure Review to 31 October**
- 5. Internal Audit 2025 Recommendation Review**
- 6. Earmarked Reserves Update**
- 7. Initial Stages of the New Build Project**
- 8. Proposed Changes to the 2026/27 Budget**
 - a. Estimated increase in National Living Wage and other Salary Increases
 - b. Interest received on Earmarked Funds
 - c. Election Costs
 - d. Training Costs
- 9. To approve the purchase of Local Council Administration by Charles Arnold-Baker 14th Edition at a cost of £144.00 (SLCC members price - £25.87 discount)**
- 10. Dates of next meetings**

Finance Committee – 19 January 2026, 7pm
Finance Committee – 16 March 2026, 7pm
- 11. Closure of meeting**