



CAISTER-ON-SEA

CAISTER-ON-SEA PARISH COUNCIL
The Council Hall
1 Yarmouth Road
Caister-On-Sea
Norfolk
NR30 5DL

Office: 01493 738 474

Opening Hours: Monday – Thursday 9:30am – 12:30pm

Date: 27 January 2025

RE: Caister-On-Sea Parish Council Meeting

Dear Parishioners

A meeting of Caister-On-Sea Parish Council will be held on Monday 3 February 2025 at 6.30pm at:

The Council Hall
1 Yarmouth Road
Caister-On-Sea
Norfolk
NR30 5DL

Caister-On-Sea Parish Council welcomes members of the public and press to attend. Should you wish to ask a question or comment on the agenda, please contact the Parish Clerk in advance of the meeting at: theclerk@caisterparishcouncil.gov.uk

Yours sincerely,

Karina Green
Parish Clerk, Caister-On-Sea Parish Council
07873 756 239

AGENDA

The Chair will welcome Parish, Borough and County Councillors and Parishioners.

1. **Consider apologies for absence**
2. **Declarations of interest not previously disclosed** - To receive any declarations of interest regarding agenda items and any requests for dispensation.
3. **Anglian Water odour issue update**
4. **Minutes of the previous meeting** – To approve the minutes of the Full Council meeting on 6 January 2025
5. **Minutes of the Committee meetings**
 - a. Hall Committee
 - b. Finance Committee
6. **Public participation**
 - a. The public will have the opportunity to address the Council for 15 minutes. In accordance with Standing Order 3(f), a member of the public shall not speak for more than five minutes.
 - b. To receive reports from Borough and County Councillors and Police.
7. **Financial matters**
 - a. To approve bank accounts, current balances and income and expenditure for December 2024
 - b. RFO Update
 - c. Consider quotes for Asbestos Survey, Signage and Roof Repair
 - d. Review Hall Hire and Rents
8. **Clerk update**
9. **Clerk and Responsible Finance Officer Working Hours**
10. **Sanitary bins in men’s toilet facilities**
11. **South side access to neighbouring properties**
12. **Correspondence**
13. **Chair update**
 - a. Social Media
 - b. Proposed Closure of Jack Chase Way

- c. GYBC Local Plan
- d. Sensory Garden
- e. Village Festival
- f. Friendship/Talking Bench

14. Training update

- a. Councillor Training
- b. Staff Training

15. To receive reports from Council members of meetings attended in January

- a. Cllr P Sleet – King George V Playing Field Committee
- b. Cllr S Wilkinson – SNAP Meeting

16. Agenda items for the next Full Council meeting

17. To agree dates of next meetings:

18. Closure of meeting

The Chair will move to close the Council Meeting